

**Draft Minutes of the Annual Parish Meeting of Woodwalton
Parish held on 1st June 2016, 6.00pm**

Present: Cllr Penny Peck, Chairman of the Parish Council Cllr Robin Howe, District Council Caroline Bradley, Clerk to the Parish Council Members of the public: 7		
1	Introduction and Welcome	
2	To approve the minutes of the Annual Parish Meeting held on 27 th May 2015 <i>Agenda incorrectly read 14th May</i>	Minutes were approved as a true reflection of the meeting.
3	To invite Robin Howe, Upwood & The Raveleys District Councillor, to address the Meeting	Cllr Howe summarised his annual report. Clerk to add this to the Parish Council Website.
4	To invite Mike Tew, Cambridgeshire County Councillor, to address the Meeting	Cllr Tew sent his apologies. Clerk to add his annual report to the Parish Council website.
5	Annual Report of Woodwalton Parish Council by the Chairman, Cllr Penny Peck and a Statement on the Parish Council accounts for Year ending 31 st March 2016, by the Clerk to the Parish Council	Cllr Peck read her report. The Clerk read a Statement of the Parish Council accounts. Summarised: 01.04.15 - Opening Balance £30,512.17 31.03.16 - Closing Balance £31,485.23 £31,485.23 Parish Council funds combines two accounts Current account balance at 31.03.16 - £2,229.72 Reserves account balance at 31.03.16 - £29,255.51 Clerk confirmed that the Solar Panel Gift Money of £25,000.00 was held - intact - in the Parish Council Reserves account. Both reports to be added to the Parish Council website.
6 (8)	To invite the public to raise any matters of interest	In summary: Concerns raised by one resident dating back to 2014, to current day <ul style="list-style-type: none"> • Lack of transparency in Parish Council procedures • Clerk acting on own initiative without taking official instruction from Parish Council • Request for Parish Councillors to be more approachable • Perceived bias in Community Led Plan results • Request for extraordinary meeting to discuss village hall repairs Members of the public discussed with the resident, the resident's concerns.

Signed..... Dated.....

		<p>Cllr Peck and the Clerk responded:</p> <ul style="list-style-type: none"> • The Parish Council would continue to strive for total transparency and to ensure all procedures that the Cllrs and Clerk undertake are minuted correctly and in accordance with current guidelines - to the very best of their ability. This will be addressed at the next Parish Council meeting • Cllrs to respond to correspondence from residents to advise that their correspondence will be forwarded to the Clerk to action, as is the normal procedure • Cllr Peck advised the resident that there would be a Parish Meeting to discuss the results of the Community Led Plan and to raise their perceived concerns of bias in the results, with the Community Led Plan team and the rest of the Parish, at this meeting <p>Lastly, the resident was thanked by Cllr Peck and Cllr Howe, for raising their valid concerns. Cllr Howe added to this, his belief in the importance of being constructive to support members of the public who give their time, unpaid, for the benefit of the community.</p>
7 (9)	Meeting closed	7.15pm

Agenda items, 6 and 7 were incorrectly added to the agenda as 8 and 9.

Signed..... Dated.....